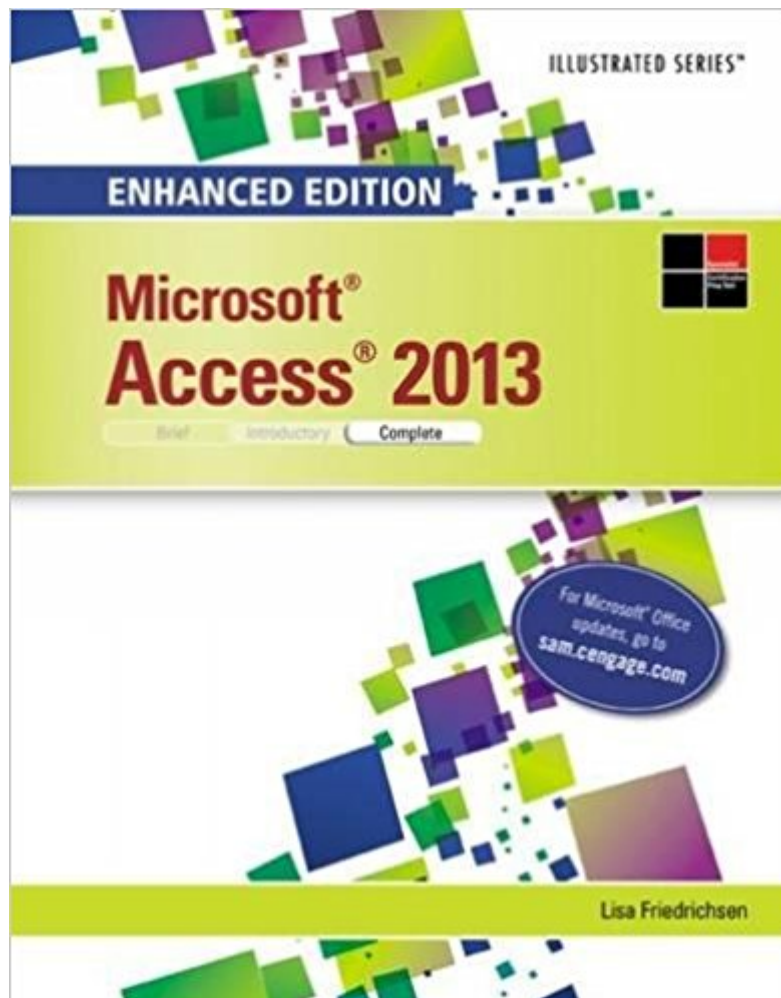




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Synopsis

Whether you're a computer rookie or hot shot, you can master Microsoft Access 2013 applications quickly with this new book in the acclaimed Illustrated Series -- ENHANCED MICROSOFT ACCESS 2013: ILLUSTRATED COMPLETE. Using a concise, focused approach and user-friendly format, the Illustrated Series provides a hallmark two-page layout that allows you to work through an entire task without turning the page. Skills are accessible and easy-to-follow with new Learning Outcomes that outline the skills covered in each lesson and larger full-color screens that preview what you should see on your own computer. Each unit begins with a brief overview of the principles of the lesson and introduces a case study for further application. New and updated appendixes guide you in exploring cloud computing and other developments in more depth. MindTap, SAM and other resources further strengthen your understanding of the latest features in MS Access 2013.

Book Information

Series: Microsoft Office 2013 Enhanced Editions

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Lisa Friedrichsen is a Professor at Johnson County Community College in Overland Park, Kansas, where she teaches database and web development classes. As an author, she has written several prominent Access, Office, and Web related textbooks. Ms. Friedrichsen combines her ability to teach with extensive industry experience to create clear, practical presentations. Ms. Friedrichsen's undergraduate degree is in Engineering from Iowa State University and she has an MBA from Drake University. She worked for a decade at IBM Corporation before becoming a consultant, author, and college professor.

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